



## **NORFOLK CRICKET BOARD**

### **Job description**

<b>Job Title</b>	<b>Norfolk Grounds Keepers Association Chairman</b>
<b>Job Holder</b>	<b>TBC</b>
<b>Reports to:</b>	<b>Norfolk CDM</b>
<b>Purpose of Job:</b>	To chair all meetings of the Association and to ensure efficient running of all the various activities of the NGKA.
<b>Responsibilities</b>	<ul style="list-style-type: none"><li>○ Chair all meetings of the NGKA</li><li>○ Support the activities of the Association where necessary.</li><li>○ Support and direct NGKA volunteer staff as appropriate in liason with the CDM.</li><li>○ Represent the NGKA on formal occasions as required.</li></ul>
<b>Commitment Required</b>	Occasional meetings, plus phone and email contact within the Association / NCB
<b>Competencies / Experience required</b>	<ul style="list-style-type: none"><li>• Experience of management and leadership of a small team.</li><li>• Good planning, organisational and communication skills</li><li>• Knowledge of Norfolk Cricket and the operation of the Board</li><li>• Good knowledge of Groundskeeping an advantage.</li></ul>
<b>Qualifications needed</b>	<ul style="list-style-type: none"><li>○ None</li></ul>

No remuneration is offered. This is a voluntary role.

**SIGNED IN AGREEMENT:**

**TBC:**.....

Date: .....

**Kieron Tuck, Norfolk CDM:** .....

Date: .....

For more details contact:

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Norfolk CDM  
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